## Guide to making a Bank Transfer to "Anglican Church in Qatar"

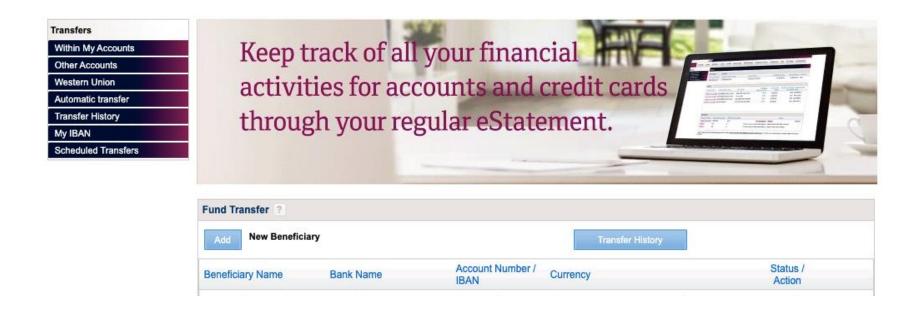
This guide has been split into two parts:

PART I. Adding Anglican Church in Qatar (ACQ) as a beneficiary (needs to be done ONLY the first time)

**PART II.** Making the Bank Transfer

# PART I. ADDING "Anglican Church in Qatar" AS BENEFICIARY

- 1. Login to your Bank account as you usually do.
- 2. Find the tab "Fund Transfer" or "Transfers" and select "Other Accounts." You will need to "Add" the Anglican Church in Qatar as a new beneficiary. (to be done only once)
- 3. Pick "Add Beneficiary" in Fund Transfer (see image)



4. Please enter the required details of the 'Beneficiary'.

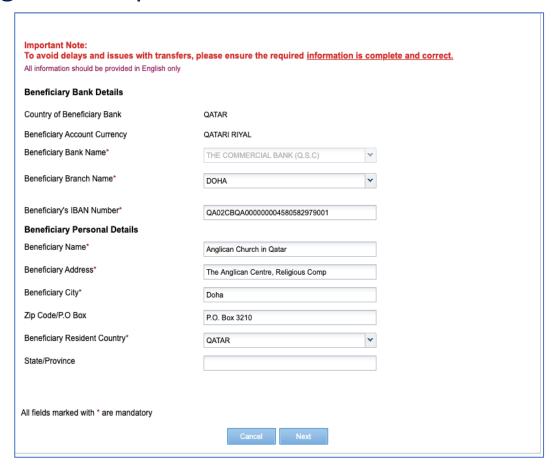
Do NOT miss any field.

The Anglican Church in Qatar

The Anglican Centre, Religious Complex

P.O. Box 3210

Doha, Qatar (see image)



5. Please enter the required information of the beneficiary's Bank Account. Do NOT miss any field. (see image)

Account No: 4580-582979-001

Bank Address: PO Box 3232, Doha, Qatar

**Account Name:** Anglican Church in Qatar

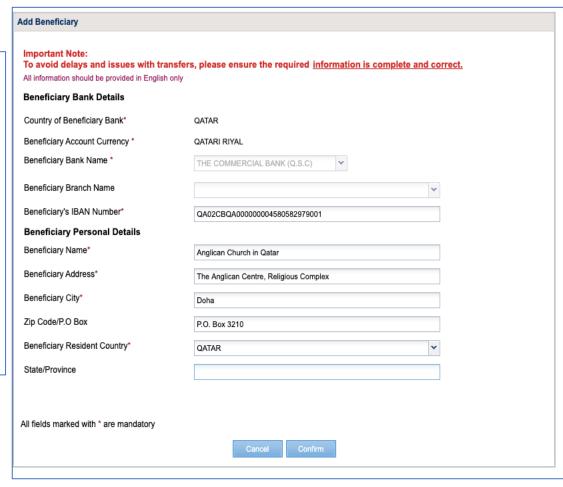
**IBAN No:** 

QA02CBQA000000004580582979001

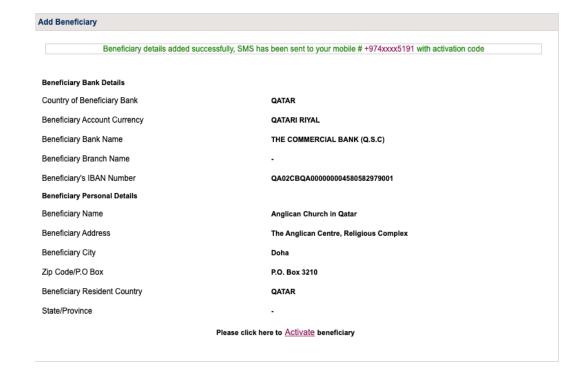
**Branch No:** 4580

**Currency:** QAR

Swift Code: CBQAQAQA



- 6. After entering all details, you will need to 'Activate' this beneficiary. To do this, click the hyperlink labelled "Activate". (see image) This will trigger the release of an OTP to your phone number linked to your bank account.
- 7. Enter the OTP from your phone (and you will receive an acknowledgement "Beneficiary activation completed successfully."
- 8. Now you are ready to go to Part II and complete the Bank Transfer



### PART II. MAKING THE BANK TRANSFER

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- 1. Login to your Bank account as you usually do.
- 2. Find the tab "Fund Transfer" or "Transfers" and select "Other Accounts."
- 3. Pick "Anglican Church in Qatar" listed under your beneficiaries (see image)

Your request for beneficiary activation completed successfully			
ation Details			
Beneficiary Name	Bank Name	Account Number / IBAN	Currency
Anglican Church in Qatar	THE COMMERCIAL BANK (Q.S.C)	QA02CBQA000000004580582979001	QATARI RIYAL

#### PART II. MAKING THE BANK TRANSFER

- 4. Complete the details of the transfer as shown below. Please note TWO important details.
  - i. The church's account is a "Business Account" and not a "Personal Account"
  - ii. For the "Purpose of Remittance" ONLY pick "Payments for any other services" as shown below and add in "Details to Beneficiary" as "Monthly support to my church" or something similar. Do not use words like "charity" or "pledge" etc.
- 5. Select "Submit" and you are done. (or use OTP if needed)

